



## Child Support Savings Initiative Program Forms Instructions

### Application Form

Complete a separate application for each beneficiary listed in Step 1. To open your account, you must contribute at least **\$25**. Checks must be made payable to Learning Quest. Child Support Services will verify you have an open child support case with arrears owed to Kansas and will forward your application and deposit to Learning Quest to officially open an account for the child.

### Change Form

Use this form to update account information, such as name or address. Complete a separate application for each beneficiary listed in Step 3. If the update involves a name change, please attach a certified copy of the legal documentation to support the change.

### Withdrawal Form

The beneficiary can use this form to request a withdrawal from their CSSI Learning Quest account. If requesting a withdrawal payable to the beneficiary, provide copies of receipts for qualified higher education expenses paid by you. If requesting a check be made payable to the institution, provide a bill(s) from the eligible institution. For more information, see the Learning Quest Handbook on "Qualified Higher Education Expenses" and "Eligible Educational Institutions."

### Mailing Addresses

**Mail all forms to the address below. Checks must be made payable to Learning Quest.**

**Mail the forms to the address below:**

Child Support Services, CSSI Program  
P.O. Box 0497  
Topeka, KS 66601-0497

**For overnight delivery or registered mail:**

Child Support Services, CSSI Program  
915 SW Harrison, 8th Floor North  
Topeka, KS 66612

### Contacts

For questions about the investments available for your Learning Quest Account, please call American Century Investments at **1-800-579-2203**.

For questions about enrollment, eligibility or your child support balances please call Child Support Services at **1-888-632-7758**.